

ROBERT SPRAGUE

OHIO TREASURER

POSITION: Senior Accountant
DEPARTMENT: Fiscal Services
CLASSIFICATION: Unclassified; Exempt
SALARY RANGE: \$93,000 - \$105,000 Annually

This position is eligible for a hybrid work location schedule upon successful completion of probation and recommendation of management.

DEPARTMENT OVERVIEW:

Fiscal Services has three primary functions: to prepare and manage the biennial budget, to process revenues and expenditures (including payroll) for the operation of the Treasurer's office and programs administered by the office, and to prepare, compile and submit various financial statements and schedules for annual reports.

JOB DESCRIPTION:

This position compiles and/or reviews financial statements and develops and/or reviews schedules in accordance with generally accepted accounting principles (GAAP) as adopted by the Governmental Accounting Standards Board (GASB) for submission to the Office of Budget and Management (OBM). This position prepares unaudited financial schedules and note disclosures for inclusion in the annual report for the Treasurer's office. Responsible for researching, analyzing and evaluating applicable GASB pronouncements and legislative initiatives. Makes recommendations to senior management about implementation. Writes and/or edits policies and reports.

RESPONSIBILITIES:

- Compile and/or review financial statements and develop and/or review GAAP schedules submitted to OBM for the State of Ohio's Annual Comprehensive Financial Report.
- Prepare unaudited financial schedules and note disclosures for the office's annual report.
- Assist with year-end close.
- Work with internal and external auditors.
- Maintain policies, guidelines, narratives, and procedures.
- Write and/or edit complex reports.
- Evaluate new GASB pronouncements and applicable legislation. Advise management about necessary changes and devise implementation plans.
- Provide technical advice and assistance.
- Other duties, as assigned.

DESIRED QUALIFICATIONS:

- BS in accounting or related field from accredited university.
- Five years' experience in governmental accounting or auditing.
- CPA required.

TO APPLY:

Please send cover letter stating your intention to apply for this position. Please include your credentials and relevant experience that you feel makes you the best candidate for the job as well as your resume and completed Ohio Civil Service Application to Apply@tos.ohio.gov by 11:59 p.m., Monday, March 30, 2025. Thank you for your interest in this position and in serving the citizens of Ohio.