

Position Available
City of Willowick Finance Director

Willowick, Ohio, is seeking a full-time Finance Director to lead its Finance Department and serve as the fiscal officer of the municipality.

The Finance Director is appointed by the Mayor every four (4) years, subject to confirmation of a majority of the members of the City Council. This role involves acting as the financial advisor to the Mayor and Council on municipal affairs, maintaining the financial records of the municipality, and serving as the custodian of all public funds.

The Finance Director is an active and collaborative member of the City's administration. The selected candidate will be replacing the current Finance Director, who is retiring after thirty (30) years of service with the City of Willowick.

The annual salary range for the position is \$90,000-\$100,000, commensurate with experience. The ideal candidate should possess a Bachelor's Degree in business or public administration with an emphasis in finance, accounting, or closely related field, along with five years of experience in government financial analysis and administration, and five years of experience in a responsible supervisory position; or any equivalent combination of training and experience. A Master's Degree and Certified Public Accountant Certification (CPA) are highly desirable. A proficiency in Civica CMI Authority Finance and Payroll software is a plus, but not a requirement.

For the full job description, please visit our City's website at:

<https://www.cityofwillowick.com/cityhall/page/director-finance>

For the full charter description of the position, please visit:

https://codelibrary.amlegal.com/codes/willowick/latest/willowick_oh/0-0-0-20655

Resumes should be submitted to Michael Vanni, the Mayor of Willowick, at mvanni@cityofwillowick.com, or by mail to Willowick City Hall, 30435 Lakeshore Boulevard, Willowick, Ohio, 44095