



CITY OF SPRINGFIELD, OHIO
invites applications for the position of:

City Treasurer

SALARY: \$80,433.60 - \$102,689.60 Annually

DEPARTMENT: Finance

DIVISION: Accounting

OPENING DATE: 08/30/22

DESCRIPTION:

Accepting applications until position is filled, with minimum qualification screening starting on September 15th

This is highly responsible fiscal and administrative work in collecting, depositing, and investing all City funds, and in the development of financial plans for long-range operating and capital budget.

EXAMPLES OF DUTIES:

Work involves developing, organizing, and maintaining complex systems for the collection, deposit, and investment of all the City's cash assets; management of the city's debt issuances and subsequent compliance with federal and state laws, including arbitrage restrictions. Work includes conferring with City and bank officials and acting for the Director of Finance in the collection, safekeeping deposit, and investment of cash assets. Work is performed with considerable latitude for making investment decisions within general policies and requires good judgment. Supervision is exercised over subordinate personnel. Work is performed under general direction of the Finance Director and is reviewed on the basis of reports, conferences, and results obtained.

QUALIFICATIONS:

Graduation from an accredited college or university with major coursework in accounting, finance, or economics, and considerable professional experience in accounting or finance; or any equivalent combination of training and experience that provides the knowledge, abilities, and skills listed.

KNOWLEDGE, SKILLS AND ABILITIES:

- Thorough knowledge of laws, procedures, and practices regarding the deposit of public funds.
- Thorough knowledge of modern banking practices and services as well as money market instruments; knowledge of current cash management techniques.
- Thorough knowledge of the laws and practices regarding local- and state-levied taxes, service charges, fees, permits, and other revenues.
- Thorough knowledge of municipal debt procedures, law, and practices.
- Thorough knowledge of investment and bond account/reports theory and techniques; knowledge of economic monetary policy and the workings of the money market system.
- Knowledge of governmental accounting and financial reporting practices.
- Ability to establish and maintain effective working relationships with banking officials, department heads, and other department personnel.

- Ability to communicate effectively both orally and in writing.
- Ability to exercise considerable judgment in investment decisions.
- Ability to manage a complex cash management system to effectively safeguard the City's cash assets, assure cash availability as needed, assure proper crediting of various cash receipts, and provide for an optimal rate of return on idle funds.

The City of Springfield is committed to a diverse workforce as it enriches and strengthens how we advance our mission. We are proud to be an equal opportunity employer, welcoming applications from all individuals, regardless of race, gender, sexual orientation, religion, ethnicity, national origin, disability, and all the other characteristics that make us unique. Our goal is to be the place where a diverse mix of talented people want to work.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://springfieldohio.gov/>

Position #2100059
CITY TREASURER
NP

76 E High Street
Springfield, OH 45502
937-324-7700

apply@springfieldohio.gov
