



# Position Profile

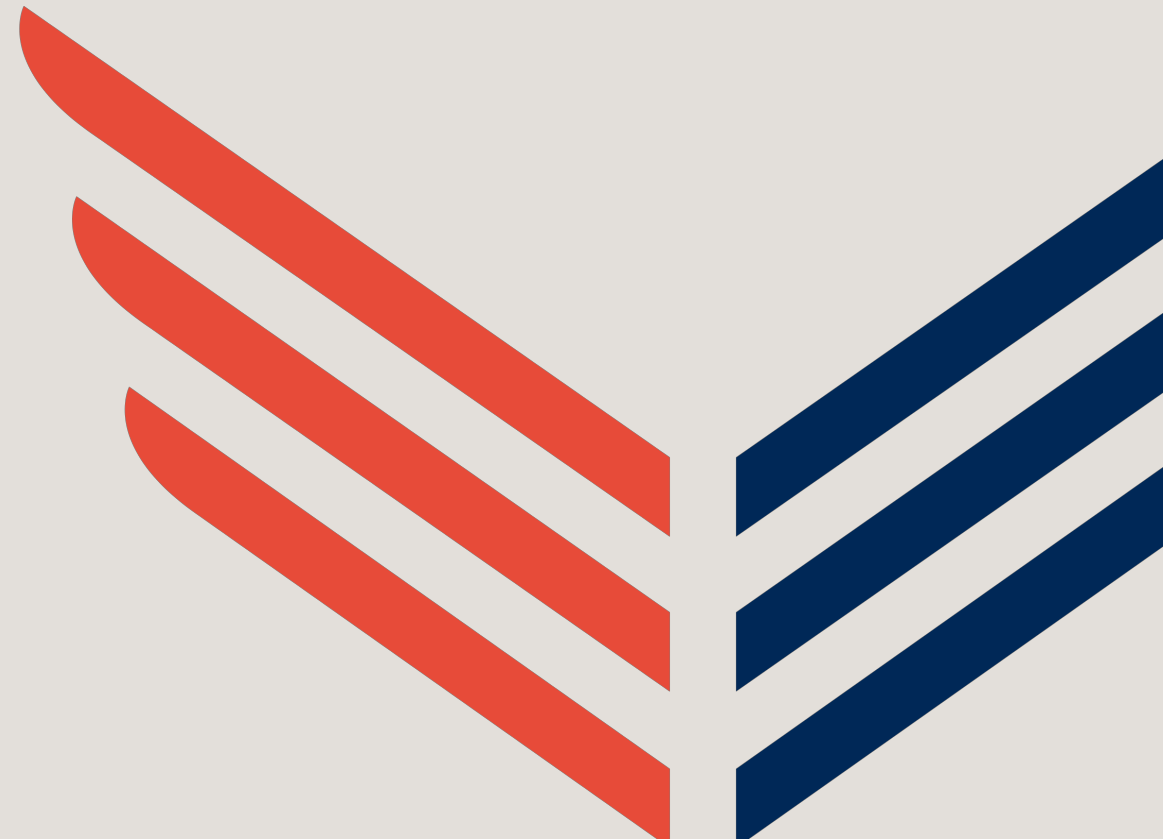
**CSB**

Chief Finance Officer



**BroadView**

PRESENTED BY: **TALENT** PARTNERS



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# The Organization





# Who We Are

CSB leads a coordinated, community effort to make sure everyone has a place to call home. We bring together 16 agencies across Columbus and Franklin County, OH to work together as a cohesive system for change, driving:

**Strategy** – to prioritize and position innovative solutions in alignment with planning efforts by federal, state and local agencies

**Accountability** – through data and compliance monitoring for all public funding from federal, state, and local levels, as well as private sector funding

**Collaboration** – within the homeless system, between other systems of care, and across the community

**Resources** – from federal, state and local levels in both the public and private sectors

We maximize effective and efficient use of resources to achieve the best possible collective impact for Columbus and Franklin County. With the support of a compassionate community, our system of care served over 15,950 people last year with homelessness prevention, shelter, street outreach, rapid re-housing, and permanent supportive housing.

CSB is funded by the City of Columbus, the Franklin County Board of Commissioners, the U.S. Department of Housing and Urban Development, Ohio Development Services Agency, the State of Ohio, and many other public and private investors.

# What We Do

The mission of the CSB is to lead a coordinated, community effort to ensure everyone has a place to call home. CSB focuses on driving strategy, accountability, collaboration, and resources to achieve the best outcomes for people facing homelessness.

## How we do it

- Street Outreach
- Diversion and Coordinated Entry
- Prevention
- Shelter
- Rapid Rehousing
- Transitional Housing
- Supportive Housing



CSB is an equal opportunity employer committed to creating an inclusive and diverse workplace. CSB does not discriminate in employment opportunities or practices based on race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity or expression, veteran status, or any other characteristic protected by law.

The organization values diversity of experience and perspective and encourages candidates from all backgrounds to apply.

# CSB 2025 Impact

Read more: [2025 Annual Report](#)

10,467 

people called the homeless hotline and were either connected to shelter beds or helped to find better options than shelter.

3,335 

people, received prevention services to remain stably housed and avoid a homeless shelter.

7,142 

People were provided safe emergency shelter while experiencing homelessness.

2,790 

People received help finding stable housing.

3,887 

people, including veterans, were kept safely housed and healthy in permanent supportive housing.

658 

people, including 40 youth, living outside were engaged by street outreach teams to work toward safe shelter and housing.

3,335 

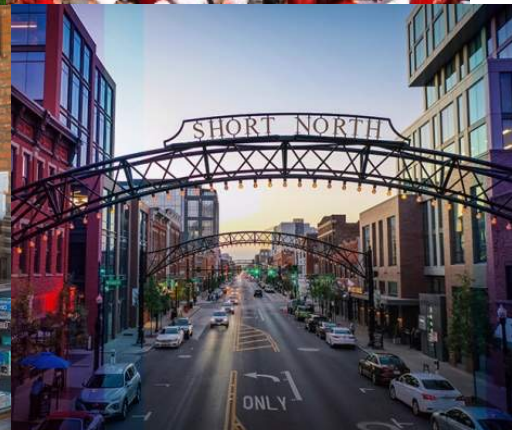
people received prevention services to remain stably housed and avoid a homeless shelter.

# About the Columbus Region



The thriving 11-county area in Central Ohio is known as the Columbus Region. Central Ohio is home to 2.2 million people and some of the world's most recognizable brands, innovative small businesses, research hubs, and academic institutions—including Ohio State University.

Columbus, the capital of Ohio, is the largest city in the region and the 14th largest city in the country. It is the state's growth engine, a collaborative, open, and dynamic city. Between incredible arts and entertainment, exciting collegiate and professional sports, and a spectacular downtown riverfront of sprawling greenspace. A trendy city for young professionals, Columbus has something for everyone.



# The Candidate Profile



# Position Description



**Title:** Chief Finance Officer



**Organization:** CSB



**Reports to:** President and Chief Executive Officer



**Direct Reports:** Finance Director, Finance Manager, Senior Accountant, and Staff Accountant



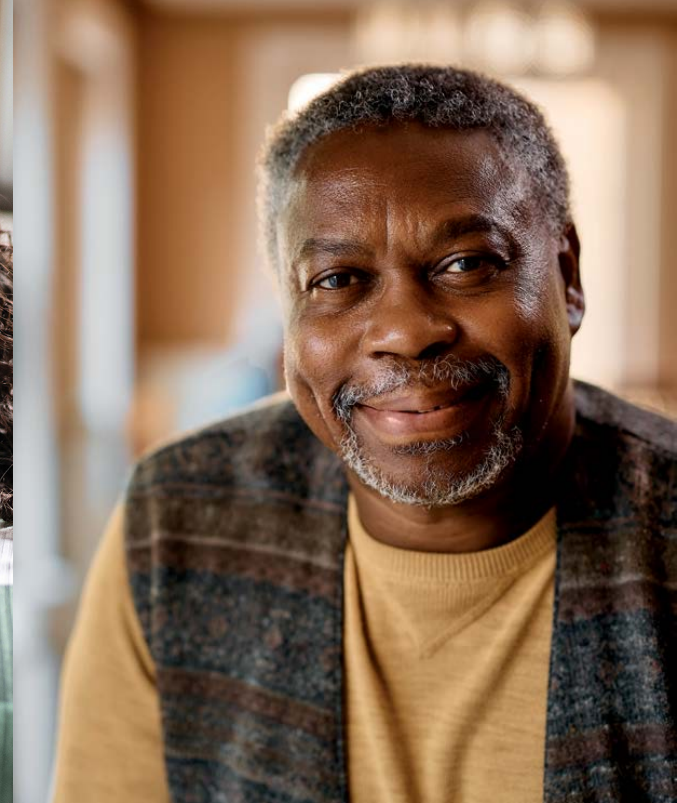
**Employee Count:** 35+



**Location:** Columbus, Ohio



**Website:** [csb.org](http://csb.org)





# Position Summary

The Chief Finance Officer (CFO) serves as a key member of the executive leadership team at CSB responsible for leading the organization's financial strategy. The CFO provides strategic financial guidance to the President & CEO, leadership team, and Board of Directors while ensuring the organization maintains strong financial stewardship of the public and private resources entrusted to it.

CSB operates within a complex funding environment that includes federal, state, local, and philanthropic investments supporting housing and homelessness services across the Columbus and Franklin County region. The CFO oversees financial planning, accounting, grant financial management, budgeting, and financial reporting, ensuring compliance with regulatory requirements and maintaining the integrity of financial systems and processes.

This role also plays a critical leadership role in strengthening the organization's financial infrastructure and supporting the continued modernization of financial systems and workflows. The CFO will work closely with finance staff, compliance teams, and operational leaders, as well as partner with Development and Government Affairs to align financial planning with revenue generation and broader funding strategy, in order to improve financial processes, enhance reporting capabilities, and support effective management of the organization's funding partnerships.

The successful candidate will bring strong accounting expertise, experience managing complex funding environments, and the ability to serve as a strategic partner in guiding organizational decision-making. This individual will lead the finance function through continued operational improvements while building trust and collaboration across the organization.

# Required Knowledge, Skills & Abilities (“Must-Haves”)

- Demonstrated expertise in accounting, financial reporting, internal controls, and audit leadership, with the ability to ensure accuracy, transparency, and compliance across complex, multi-source funding environments
- Proven track record of leading financial strategy within complex, multi-entity or regionally coordinated organizations, including deep experience with grant-funded and reimbursement-based models, HUD, Continuum of Care (CoC), and UFA compliance, and management of restricted and unrestricted funding streams
- Trusted strategic advisor to executive leadership, Boards of Directors, and Finance Committee, with the ability to translate financial insights, modeling, and forecasting into actionable guidance that informs planning, governance, and decision-making
- Experience leading financial functions through organizational change, strengthening infrastructure, modernizing systems, and embedding best-practice financial and operational disciplines, while building and developing high-performing teams
- Deep operational and financial management expertise, including grant financial oversight, cash flow and investment management, risk mitigation, revenue cycle and asset management, and oversight of core finance functions
- Ability to operate effectively in fast-paced, evolving environments, leveraging financial systems and data tools to drive performance, while bringing a pragmatic, solutions-oriented, and mission-aligned mindset to support long-term sustainability and impact

# Other Desired Skills & Abilities

- Experience in housing, homelessness services, human services, public sector finance, or other grant-funded environments
- Experience implementing or upgrading financial systems, accounting platforms, or financial management tools
- Familiarity with federal grant compliance frameworks and financial reporting requirements
- Prior experience working closely with boards of directors and finance committee
- CPA or other advanced financial credential preferred but not required
- Experience managing organizational financial transformation or modernization initiatives

# Essential Duties & Responsibilities

- Provide strategic financial leadership as a member of the executive leadership team and serve as a trusted advisor to the President & CEO
- Oversee all financial operations including accounting, financial reporting, budgeting, cash management, and internal controls
- Lead the organization's financial planning and forecasting processes to support long-term organizational sustainability
- Ensure accurate financial reporting and maintain strong internal financial management systems and processes
- Oversee management of grant funding and ensure compliance with federal, state, and local funding requirements
- Work closely with compliance and operational teams to support accurate financial tracking and distribution of funds to partner organizations
- Strengthen the organization's budgeting processes and support leadership in financial decision-making
- Lead the evaluation and implementation of improved financial systems and technology platforms
- Oversee the annual audit process and maintain strong relationships with external auditors
- Serve as the primary financial liaison to the Board of Directors and Finance Committee
- Provide leadership, mentorship, and guidance to the finance team while fostering a collaborative and accountable culture
- Support cross-department collaboration to ensure financial systems align with broader organizational operations

# Measures of First Year Success



## Financial Reporting & Visibility

**Establish** greater clarity and reliability in financial reporting, enabling leadership and the Board to better understand organizational performance, funding flows, and key financial drivers



## Financial Planning & Decision Support

**Strengthen** financial planning and budgeting processes by advancing forecasting capabilities to drive proactive, data-informed decision-making, while cultivating and strengthening key external stakeholder relationships



## Systems & Operational Infrastructure

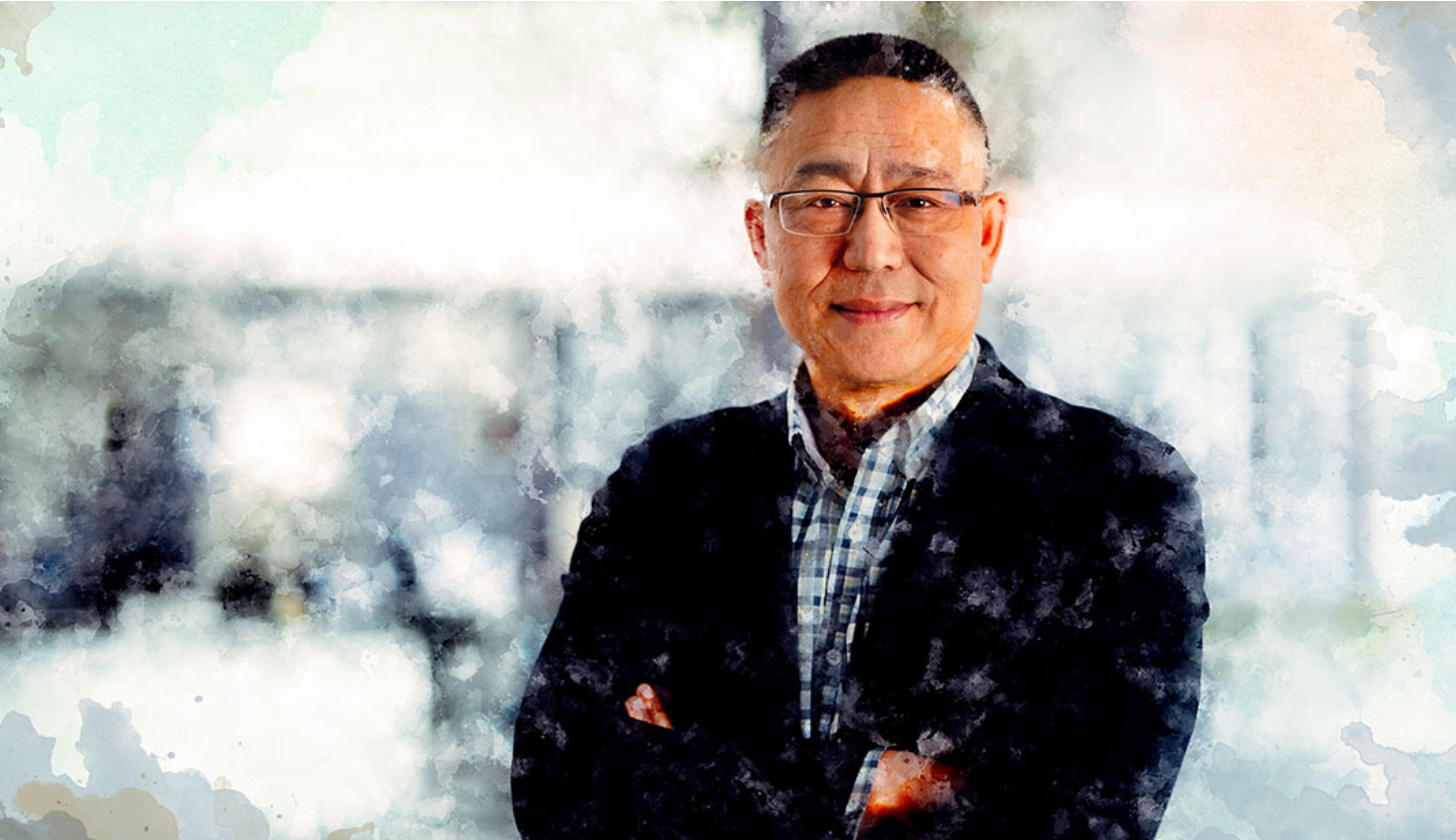
**Assess** and advance financial systems and workflows to improve data integrity, operational efficiency, and the overall effectiveness of financial operations



## Leadership & Team Alignment

**Build** strong relationships across the organization and strengthen the finance function, fostering trust, improving collaboration, and ensuring effective execution across core financial responsibilities, including audit and compliance

# Education Requirements



Bachelor's degree in Accounting, Finance, Business Administration, or a related field required.

Advanced degree such as an MBA, MPA, or Master's in Accounting or Finance preferred.

Certified Public Accountant (CPA) or similar professional credential strongly preferred but not required.

Demonstrated continuing education or professional development in financial management, accounting standards, or nonprofit/government finance is valued.

# Compensation

CSB offers a competitive compensation package commensurate with experience and qualifications. The position includes a comprehensive benefits package that may include health, dental, and vision insurance; retirement plan participation; paid time off; and additional employee benefits consistent with organizational policy.

The anticipated salary range for this role is \$170,000 to \$200,000. Final compensation will be determined based on experience and qualifications and discussed with candidates during the search process.



BroadView Talent  
Engagement Team



# BroadView Talent Partners Team



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**How to  
Apply:**

**Interested and Qualified** candidates should contact

Steven Hatchett at [steven@broadviewtalent.com](mailto:steven@broadviewtalent.com)

# Contact

## OFFICE HOURS

Monday – Friday  
07:00 AM– 7:00 PM ET

## GET IN TOUCH

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Ohio Office: (614) 484-9056

## About BroadView Talent Partners

Executives in affordable housing, nonprofit, and middle market organizations retain BroadView Talent Partners to fill senior leadership team positions because they value our specialized knowledge and proven process for identifying executive talent using our unmatched national network, commitment to diversity, equity, and inclusion (DEI), and record of long-tenured placements.

## OUR ADDRESSES

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