



Deputy Fiscal Officer

Salary Range: \$66,000 - \$109,990

(Negotiable based on experience, education, and skill set)

Greene County Public Library is a dynamic, forward thinking 7-branch library system. We are seeking a Deputy Fiscal Officer to join our Finance team. As a key member of Administration, the Deputy Fiscal Officer will contribute to the successful management of day- to -day operations of accounts payable and the processing and management of payroll. In the absence of the Fiscal Officer, the Deputy Fiscal Officer will be responsible for all fiduciary responsibilities. Great opportunity to develop and implement functional processes with long term professional growth.

Requirements:

- Bachelor's degree in business or accounting from an accredited college or university required.
- Graduate level Finance degree, CPA, CGFM, or CPFO preferred.
- Center for Public Investment Management (CPIM) Certificate of Completion as required by Ohio Revised Code sections 135.22 and 321.46 (this may be obtained within first year of employment).
- Three (3) to five (5) years of experience in finance and accounting, preferably within a public library or other public agency.
- Payroll software experience required.

To view the full job description and apply, please visit us at:

<http://www.greenelibrary.info>

Deadline for Application: Position Will Remain Open until Filled

Greene County Public Library is an Equal Opportunity Employer